

OB ORMOND BEACH DERMATOLOGY

SUMMARY OF PRIVACY PRACTICES

This summary of our privacy practices contains a condensed version of our Notice of Privacy Practices.

Date of Last Revision: May 30, 2013

Effective Date: Immediately

This information is made available on request by a patient

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

We understand that your medical information is personal to you, and we are committed to protecting the information about you. As our patient, we create medical records about your health, our care for you, and the services and/or items we provide to you as our patient. By law, we are required to make sure that your Protected Health Information is kept private.

How will we use or disclose your information? Here are a few examples (for more detail please refer to the Notice of Privacy Practices that our office can provide for you upon request):

- | | |
|--|--|
| <input type="checkbox"/> For medical treatment | <input type="checkbox"/> For research |
| <input type="checkbox"/> To obtain payment for our services | <input type="checkbox"/> To avert a serious threat to health or safety |
| <input type="checkbox"/> In emergency situations | <input type="checkbox"/> For organ and tissue donation |
| <input type="checkbox"/> For appointment and patient recall reminders | <input type="checkbox"/> For workers' compensation programs |
| <input type="checkbox"/> To run our Practice more efficiently and ensure all our patients receive quality care | |
| <input type="checkbox"/> In response to certain requests arising out of lawsuits or other disputes | |

If you believe your privacy rights have been violated, you may file a complaint with the Practice or with the Secretary of the Department of Health and Human Services. To file a complaint with the Practice, contact our office manager. All complaints must be submitted in writing. You will not be penalized for filing a complaint.

You have certain rights regarding the information we maintain about you. These rights include:

- | | |
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| <input type="checkbox"/> The right to inspect and copy | <input type="checkbox"/> The right to request restrictions |
| <input type="checkbox"/> The right to amend | <input type="checkbox"/> The right to a paper copy of this notice |
| <input type="checkbox"/> The right to an accounting of disclosures | <input type="checkbox"/> The right to request confidential communications |

For more information about these rights, please ask to see the detailed Notice of Privacy Practices